



Department of Planning, Industry and Environment
Scientific Licence
Biodiversity Conservation Act 2016

Name and postal address of principal licensee

Nominated premises (where appropriate)

Mr [REDACTED]
 Biodiversity Australia
 PO Box 3401 Helensvale Town Centre
 HELENSVALE QLD 4212

[REDACTED]

Your licence number is: SL [REDACTED]

This licence is valid from: 01 November 2022

This licence will expire on: 30 November 2023

Additional authorisations:

Project Title: Fauna and Flora and Surveys.

This class of biodiversity conservation licence granted under Part 2 of the *Biodiversity Conservation Act 2016* authorises the following activities: Harm, by means of capture, deal in (possess), and liberate protected and threatened animals for survey purposes; Pick and deal in (possess, export) protected and threatened plants for identification purposes.

This licence authorises the principal licensee and any associates named in **Attachment A** to conduct those activities authorised above, to those species, communities or materials listed in **Attachment B**, at the locations specified in **Attachment C** of this licence.

This licence also authorises the principal licensee to conduct research on National Park estate under clause 26 of the National Parks and Wildlife Regulation 2019 (NPW Reg), where this forms part of a project approved by a delegated officer of the *Biodiversity Conservation Act 2016*.

This licence is granted subject to the provisions of *Biodiversity Conservation Act 2016*, Biodiversity Conservation Regulation 2017, the general conditions listed below, any special conditions as may be notified in writing to the licensee by the Environment Agency Head of the Department of Planning, Industry and Environment (the Department) or a 'delegated officer' of the *Biodiversity Conservation Act 2016* and the Department's "Scientific Licensing Policy".

[REDACTED]

[REDACTED]

.....
Signature of Delegated Officer

.....
Signature of Principal Licensee*

Date: 01 November 2022

Date:.....

* This licence is not valid unless it is signed by the principal licensee. By signing this licence, the licensee agrees that they have read, understood and agree to comply with all of the conditions listed on the licence.

LICENCE CONDITIONS

Specific

- a) The Department's [hygiene guidelines](#) must be followed at all times.
- b) All individuals working independently under the licence must either be listed by full legal name under Attachment A or managed as associates as per General condition 2.
- c) Animals must be managed in accordance with a current Animal Care and Ethics Committee (ACEC) approval as per the NSW Animal Research Act 1985.
- d) Animals must be released at point of capture within 24 hours unless approved otherwise by the ACEC approval.
- e) Animals must be handled in such a way to reduce the risk of disease transmission between animals and between humans and animals.
- f) All rolled rocks and logs are to be returned to their original position.
- g) Collection of plant specimens must not impact the viability of the individual or population and only the minimum quantity of plant material required for identification may be collected. If the viability of individuals or populations are likely to be impacted by taking specimens, photography should be used as a tool for identification.
- h) The licensee is authorised to collect plant voucher specimens, to be held at a recognised herbarium. For mycology specimens, we recommend submission to the NSW Plant Pathology Herbarium (DAR).
- i) This licence authorises the export of plant specimens collected for identification purposes to Helensvale, Queensland.
- j) Clean, sharp secateurs must be used to sample plants.

General

1. Only the person/s named on the licence or authorised to operate under the terms and conditions of the licence, may undertake the work. This licence is not transferable except with written confirmation from the Wildlife Team ("WT").
2. The principal licensee may vary the associated parties authorised during the term of the licence only by maintaining a signed and dated register of the associates. A copy of the register must be provided to the WT at renewal or on request by an authorised officer.
3. The licensee must carry this licence at all times whilst work is being undertaken in the field. Where multiple parties are listed, photocopies will suffice provided some other proof of identity can be provided e.g. Driver's licence.
4. The licensee must provide other parties authorised to conduct the specified activities with a copy of this licence.
5. The licensee must obtain the permission of the owner, manager or occupier of lands upon which research is conducted (for persons working on NPWS lands see also conditions 18-20).
6. Specimens or samples taken under this licence must not be sold, bartered, given, lent or promised to others without the prior written approval of the Environment Agency Head or delegate.
7. Collections or research shall, as far as is possible, be carried out away from the view of the public.
8. The licensee shall indemnify and keep indemnified, so far as the law allows, Her Majesty Queen Elizabeth II, the Minister administering the *Biodiversity Conservation Act 2016*, the Government of New South Wales, the Environment Agency Head of the Department of Planning, Industry and Environment, and the National Parks and Wildlife Service (NPWS) and its servants, agents or contractors (herein jointly and severally referred to as "the Department"), FROM AND AGAINST all lawful suits, claims, demands, proceedings, costs, (including solicitor - client costs) and expenses of any nature whatsoever which the Department may suffer or incur in connection with loss of life, personal injury or damage to property from an occurrence in connection with any land, premises, vehicle or other mode of conveyance or other item under the care, control or management of the Department, and arising either directly or indirectly from any negligent or wrongful act or omission of the licensee in the course of an operation or activities pursuant to the licence or otherwise.

Reporting requirements

9. The licensee undertaking survey, research or other biodiversity assessment works must provide a full report of the work carried out under this licence online via BioNet (previously Atlas of NSW Wildlife) using the most recent version of the Atlas data sheet available at <https://www.environment.nsw.gov.au/topics/animals-and-plants/biodiversity/nsw-bionet/resources/bionet-atlas-species-sightings-upload-datasheet>
10. The licensee must ensure that all coordinates provided as part of the data submitted to BioNet include a measurement of the accuracy of those coordinates. Coordinate accuracy should be greater than zero but no greater than **100m**.

11. The licensee must submit reports online using a secure login acquired from BioNet. Contact bionet@environment.nsw.gov.au for account details and guidelines.
12. Licensees undertaking work that cannot be supplied in the above format must provide a report to the WT specifying:
 - a. Title of the project
 - b. A precise description of the locality including geographic coordinates where practical
 - c. Results of the project
13. The licensee may also be required to complete a metadata proforma for works on NPWS estate.
14. Licensees undertaking permanent/semi-permanent marking, banding or tagging must provide marking details (e.g. tag number, date, location, species) to the WT with any renewal application.
15. The licensee must provide a copy of any final report and/or any scientific papers relating to this work to the Environment Agency Head (marked "attention Wildlife Team") when the study is completed.

Additional reporting requirements for consultants

16. Licences granted to consultants and consulting companies for survey and assessment purposes are required to provide a list of the sites where work was conducted and a list of the reports produced. A copy of these reports may be requested.
17. Reports in accordance with licence conditions 9. to 16. must be provided annually, from the "valid from" date of the licence.

Projects undertaken on NPWS managed land

18. The licensee may only undertake works in NPWS managed lands with the prior written approval of the relevant Area Manager and comply with any imposed restrictions or conditions.
19. The licensee must maintain regular contact with the NPWS Area office throughout the project as park management activities and other events may affect access to research locations. Access to reserves may be restricted during management activities or while the reserve is closed for other reasons.
20. The licensee must only use vehicles on public roads unless otherwise approved by an authorised officer.

It is an offence under the *Biodiversity Conservation Act 2016* to breach any of the conditions of this licence, issue any false receipt, make a false entry in any record, or otherwise keep a false record or provide false or misleading records or information.

Records, notifications and inquiries should be directed to:

Wildlife Team
National Parks and Wildlife Service
Locked Bag 5022
Parramatta NSW 2124

Phone: 02 9585 6406
Fax: 02 9585 6401
Email: scientific.licensing@environment.nsw.gov.au

Additional Information for licence holders

It is the licence holder's responsibility to ensure they are familiar with any other relevant statutory or regulatory provisions relevant to this licence such as the **National Parks and Wildlife Regulation 2019**, particularly with respect to activities undertaken on NPWS managed lands, the **Firearms Act 1999**, any local council, building and health requirements and codes of practice under the **Prevention of Cruelty to Animals Act 1979**, as well as specific requirements under the **Animal Research Act 1985**. On the expiration of your licence the onus is on you to renew. While NPWS forwards renewal notices to the principal licensee, it will not be responsible for the non-receipt of such a notice.

It is the licensee's responsibility to inform themselves of any likely hazards and ensure that appropriate risk management and emergency procedures are developed and in place for works undertaken on NPWS managed lands. The risk management and emergency procedures will also extend to cover the Department staff and any other third parties which may be impacted by the licensee's works. The Department accepts no responsibility for any event which results in the licensee suffering any loss. The licensee will be held liable for any damages resulting from their works which have impacted on the Department staff or any other third party.

Attachment A

Other parties

In addition to the principal licensee identified above, the following parties are also authorised under this licence:

Title	Name
Ms	[REDACTED]
Mr	[REDACTED]
Miss	[REDACTED]
Ms	[REDACTED]
Mr	[REDACTED]
Miss	[REDACTED]
Mr	[REDACTED]
Ms	[REDACTED]
Mr	[REDACTED]



Attachment B

Licence Class

Class Name	Class Start Date
Other	01/12/2021
Ecological survey/consultancy	25/06/2012

Focus of work

This project authorises the licensee to Harm, Pick, collect or otherwise interact with the following species, communities or materials as described on this licence in the listed quantities:

Species Type	Family	Genus	Species	Species Code	Common Name	Target Parts	Units	Qty
FA	ALL FAUNA				ALL FAUNA	Whole animal	Individuals	
FL	ALL FLORA				ALL FLORA	Voucher specimens	Individuals	

Attachment C

Project location

This project is authorised in the following areas:

NPWS Estate

Tenure Type	Branch	Region	Area	Park
NPWS Estate				Only under NPWS contract or with area manager consent

Other

Tenure Type	State Forests	LLS Region	LGA	Lot Sec DP	Other Location
Other Other					All non-NPWS estate Helensvale, Queensland