



**Australian Government**  
**Department of the Environment**

**Community Heritage and Icons Grants**  
**Financial Information Reporting Instructions**  
**(For Non-Individuals Only)**

**Details**

Please fill in all your project details including Project Title, Project ID and Recipient. These details must match those stated within your Funding Agreement.

**Income and Expenditure (in GST exclusive terms)**

***Funds Received (A):***

Enter the total amount of Community Heritage and Icons Grants funding your project received.

***Interest (B):***

Enter the total amount of Project Generated Income (i.e. interest) earned on the investment of the Community Heritage and Icons Grants funds.

***Expenditure (C):***

Enter the total expenditure incurred with Community Heritage and Icons Grants funds.

***Balance of Funds (D):***

Calculate the balance of Community Heritage and Icons Grants funds for your project.

**NOTE:** Any recovery of funds identified in the balance of Community Heritage and Icons Grants funds will be based on the GST status of your organisation noted by the Commonwealth at the time of release of grant funds, and your entity type. Any GST registered proponent (who is not a Government Related Entity) having a financial statement showing a surplus amount will be invoiced for the GST exclusive amount plus 10%.

**Certification**

**NOTE:** This section must be completed by the Recipient's Chief Executive Officer and Chief Financial Officer (or their equivalents).

**Attach the signed Financial Statement to your Performance Final Report and send to:**

Community Heritage and Icons Grants  
Grants Support and Assessment Section  
Biodiversity Conservation Division  
Department of the Environment  
GPO Box 787  
CANBERRA ACT 2601

**For more information:** Phone: 1800 653 004 or Email: [heritagegrants@environment.gov.au](mailto:heritagegrants@environment.gov.au)



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**DETAILS**

Project Title:

Project ID: CHIG-

Recipient:

**INCOME and EXPENDITURE**

<b>A</b>	<b>Community Heritage and Icons Grants - Funds Received</b> <i>*exclusive of GST</i>	\$
<b>B</b>	<b>Community Heritage and Icons Grants - Interest earned on Funds</b> <i>*exclusive of GST</i>	\$
<b>C</b>	<b>Community Heritage and Icons Grants – Expenditure</b> <i>*exclusive of GST</i>	\$
<b>D</b>	<b>Community Heritage and Icons Grants - Balance of funds</b> $D=(A + B) - C$	\$

**CERTIFICATION**

The Funds have been used for the purpose for which they were provided, and all terms and conditions of the Agreement were complied with.

*Note: This section must be completed by the Recipient’s Chief Executive Officer and Chief Financial Officer (or their equivalents), and which must be different people.*

Name:	
Position within Organisation:	
Signature:	Phone:
Email:	Date:
Name:	
Position within Organisation:	
Signature:	Phone:
Email:	Date: